

## 1.8 EMERGENCY MANAGEMENT TRAINING & EXERCISES

The main objective of the Cal State Fullerton emergency management organization is efficient and timely response during emergencies. A good plan is a first step toward that objective. Planning alone will not guarantee preparedness. Training is essential to make emergency operations personnel ready to respond effectively. This Plan will include provisions for training.

One element of this training program will be emergency simulation exercises that allow personnel to become thoroughly familiar with the procedures, facilities and systems used in emergency situations. These exercises are carried-out in several forms.

- **Orientation Seminars** are used to introduce or refresh participants to planning and procedures. They may involve lectures, panel discussions, media presentations or case studies. Such exercises can involve all levels of campus personnel particularly support service groups.
- **Tabletop Exercises** will provide a convenient and low-cost method of introducing officials to scenario-related problem situations for discussions and problem solving. Such exercises are a good way to see if policies and procedures exist to handle certain issues.
- **Functional Exercises** will be utilized to simulate actual emergencies. They will involve the complete emergency management staff and are designed not only to exercise procedures, but also to test the readiness of personnel, communications and facilities. Such exercises will be conducted at the EOC level.
- **Full Scale Exercises** are the most complex type of exercise, and the ultimate goal of the training program. This is a full performance exercise that adds a field component that interacts with the EOC through simulated messages. These exercises test the planning process, the deployment of resources and the operations of field personnel.

### **CAMPUS EMERGENCY EQUIPMENT**

Certain extraordinary emergencies, such as a major earthquake with a local or regional impact, could require the campus emergency management operations to operate for up to 96 hours without outside assistance.

The needs of the campus, in a sustained emergency situation, require that necessary equipment be in place and in operational order. Designated campus personnel have been issued P-Cards for use in the purchase of emergency equipment and supplies. Memorandums of Understanding shall be put in place with local vendors to provide access to additional needed resources. These MOU's , to the extent possible, should be coordinated through the campus Emergency Preparedness Coordinator.